Meetings and Corporate Events
Coventry's best kept medieval secret....
St. Mary’s Guildhall, at the heart of Coventry’s historic cathedral quarter, has been the city’s premier events venue for over six hundred and fifty years, hosting kings, queens, princesses and playwrights during its rich and colourful history.

First built in the 1340s for the merchant guild of St. Mary to house their meetings, lavish ceremonies and banquets, the Guildhall later became a base for the city’s mayor and council. From here the city was governed, and here the most illustrious and important visitors to the city were received and entertained.

The Guildhall survived violent election riots in the 1700s, and the bombing raids of the second World War, and remains one of the most iconic, historic and prestigious locations in the city of Coventry.

With its central position, versatile and distinctive rooms, and a high quality catering service, St. Mary’s Guildhall offers the ideal venue for your special event.

We pride ourselves on offering a personal, bespoke service to each of our customers, knowing that one size or package does not fit all.

Our friendly and highly experienced team will guide you through the arrangements, offering helpful advice on our rooms, services, facilities, and the extensive menu selection, which can be tailored to meet your individual needs.

From business breakfasts and meetings, to seminars, conferences, and corporate dinners, we can provide for the venue and hospitality needs of the modern business, in a unique historic setting.
Beneath a ceiling of carved medieval angels, amongst original painted portraits, armour and one of the country’s rarest tapestries, this is a prestigious and versatile setting for any corporate occasion. First built in the 1340s, the Great Hall served as the merchant guild’s main ceremonial, assembly and banqueting hall, its magnificence reflecting the wealth and power of the guild and its members. The Hall includes an outer lobby area, ideal for delegate reception or displays.

<table>
<thead>
<tr>
<th>Theatre capacity</th>
<th>180</th>
<th>Dining capacity</th>
<th>150</th>
<th>Length ft (m)</th>
<th>64 (19.6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reception capacity</td>
<td>180</td>
<td>Boardroom capacity</td>
<td>30</td>
<td>Width ft (m)</td>
<td>30 (9.2)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements
The Undercroft lies directly beneath the Great Hall, with magnificent sandstone pillars and roof vaults that create an impressive backdrop to any event. The Undercroft is an ideal venue for medium-sized meetings and training events, smaller lunches, dinners, presentations and receptions, or makes a perfect choice for a pre dinner drinks reception when used in conjunction with the Great Hall. During its history the room has been used for storing precious guild merchandise, and even gunpowder during the Civil War.

<table>
<thead>
<tr>
<th>Theatre capacity</th>
<th>40</th>
<th>Dining capacity</th>
<th>56</th>
<th>Length ft (m)</th>
<th>57 (17.5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reception capacity</td>
<td>80</td>
<td>Boardroom capacity</td>
<td>24</td>
<td>Width ft (m)</td>
<td>28 (8.6)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements
A distinctive venue for medium-sized meetings, training events, and dinners, the Drapers’ Room was built in the 1340s, and formed the upper part of the Guildhall’s gatehouse. One famous occupant was Mary, Queen of Scots, who is thought to have been detained in this room at some time during the winter of 1569/70, on the orders of Queen Elizabeth I. By 1719, the room was known as the ‘Mayoress’s Parlour’, and was being used for the mayoress and ‘the better sort of women’ to dine apart from other diners at civic feasts.

Theatre capacity | 40 | Dining capacity | 20 |
Reception capacity | 60 | Boardroom capacity | 24 |
Length ft (m) | 30 (9.2) |
Width ft (m) | 17 (5.3) |

* Maximum capacities subject to room layout requirements
The Mercers' Room is an atmospheric and private space, ideal for small meetings and interviews, or as a breakout or syndicate room for larger events. Originally built in the 1340s the room takes its name from the Mercers' Company, to whom the room was leased from 1590 for use as their hall.

<table>
<thead>
<tr>
<th></th>
<th>Capacity</th>
<th>Length ft (m)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boardroom capacity</td>
<td>12</td>
<td>18 (5.5)</td>
</tr>
<tr>
<td>Reception or Dining</td>
<td>12</td>
<td>16 (4.9)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements.
The Fullers' Room

A bright and versatile space, ideal for smaller meetings, training sessions and interviews, or as a breakout or syndicate room for larger events. The Fullers' Room overlooks the cobbled Bayley Lane, and the ruins of St. Michael's, Coventry’s second cathedral destroyed in the blitz of 1940.

<table>
<thead>
<tr>
<th>Theatre capacity</th>
<th>24</th>
<th>Reception capacity</th>
<th>30</th>
<th>Length ft (m)</th>
<th>18 (5.5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boardroom capacity</td>
<td>12</td>
<td>Dining capacity</td>
<td>12</td>
<td>Width ft (m)</td>
<td>14 (4.3)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements
The Tanners' Room is an ideal space for medium-sized meetings and training events, whilst, completing the suite, the adjoining ante room offers a convenient breakout or waiting area. The Tanners’ Room is named after one of the many medieval trade guilds associated with Coventry’s wealthy cloth industry.

<table>
<thead>
<tr>
<th></th>
<th>Theatre capacity</th>
<th>Reception capacity</th>
<th>Length ft (m)</th>
<th>Width ft (m)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boardroom capacity</td>
<td>16</td>
<td>16</td>
<td>20 (6)</td>
<td>17 (5.2)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements
The Armoury is a distinctive space for medium-sized meetings, training events, dinners and receptions. A wonderfully atmospheric room, mixing mellow sandstone with heavy oak timbers, the Armoury was first built as a private withdrawing room or solar, but by the late 1500s at least had been converted for use as a main store for the city’s arms and armour.

<table>
<thead>
<tr>
<th>Theatre capacity</th>
<th>40</th>
<th>Reception capacity</th>
<th>50</th>
<th>Length ft (m)</th>
<th>34 (10.4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boardroom capacity</td>
<td>22</td>
<td>Dining capacity</td>
<td>40</td>
<td>Width ft (m)</td>
<td>18 (5.5)</td>
</tr>
</tbody>
</table>

* Maximum capacities subject to room layout requirements
Further Information

Equipment and multimedia

All meeting rooms are available with a flip chart easel, pad and pens. Additionally, the Great Hall is equipped with a fixed PA system, whilst the Drapers, Fullers, Tanners and Mercers Rooms are available with LCD screens for direct laptop connection. Complimentary WiFi is available in all areas.

The following additional audio/visual items are available for hire on request:

- Additional flip chart easels (with pad and pens)
- Projection screen
- Overhead projector (with screen)
- Laptop computer (with screen)
- Data Projector (with stand and screen)
- Radio Microphone and P.A.

Catering and Refreshments

A full professional catering service is provided in-house by St. Mary’s Guildhall, with options to suit all needs and budgets, from a basic sandwich lunch to prestigious banquets. Please see our Catering for Business pack for more details. Please note that it is not permissible for external caterers to supply to events at St. Mary’s Guildhall.

Administrative Services

For your convenience, we are able to provide a range of basic administrative services on site for your event, including photocopying, printing of agendas and arranging transport. Please contact us to discuss your requirements.

Licensed Bars

Licensed bars are available for the Great Hall and Undercroft venues. If a bar service is required for your event, please make this request at the time of booking.
Photographs and Video
We have arrangements with highly commended photographers and video production companies, and can recommend professional photographers for your event.

Flower Arrangements
We would be happy to recommend high quality florists for your event with competitive prices for all your floral needs, from table posies and displays, to bouquets, baskets and corsages

Live Music and Entertainment
We can organise entertainment for your event ranging from guided tours, historical re-enactors, paranormal vigils, popular discos and magicians, to ceilidh bands and string ensembles. Customers are welcome to organise their own entertainment for events at St. Mary’s Guildhall, however please note that all third party suppliers of such services must adhere to our specific guidelines, designed to ensure the safety of your delegates, and to protect the fabric of the medieval building

Accessibility
Limited disabled parking is available in Bayley Lane, just a few metres from the entrance to St. Mary’s Guildhall. The Great Hall and Undercroft are accessible to delegates with mobility impairments. The Mercers Room is accessible via 3 shallow steps. The Armoury, Fullers’, Tanners’ and Drapers’ Rooms are located on upper floors and not accessible to delegates with mobility impairments. Fixed hearing loops are available in the Great Hall and Undercroft, whilst portable hearing loops can be provided at no charge for other areas. Disabled WC available

Prices
Please see our rate card, or contact us for the latest pricing information
If you have any specific requirements not listed, we will be happy to arrange these through our high quality, and competitively priced suppliers. Please contact us for further details
Find us

St. Mary’s Guildhall is situated on Bayley Lane, in Coventry’s Cathedral Quarter, within easy reach of the mainline railway station, city centre car parks and the city’s main bus and coach station.